



26/05/2023

Dear Parent/Carers,

Year 11 Study Leave 2023

From Monday 5th June onwards, Year 11 students will be allowed to study at home and should only return to school for their examinations. Following the GCSE English Language Paper 1 on this date, students will be permitted to leave school at the end of the exam.

Lessons in School:

If students wish to attend school for revision, they should follow their **normal timetable** as staff will be available in their timetabled room (unless there is a room change) during Year 11 lesson time and form time. When attending for lessons (not exams), students must sign in at Reception and sign out at the Year Office with Mrs Whitehouse/ Mr Brown.

Half Term:

All planned tutoring and holiday classes will continue as planned.

Attending School for Examinations:

All students are required to attend their remaining examinations and should:

- Be in school for no later than 8.30am for **morning exams**; Breakfast Support Sessions will still start at 8am.
- Students will be permitted to leave school at the end of their exam.
- For **afternoon exams**, students should arrive at 12.40 and must enter via the St Paul's Road entrance.
- **All students must be in full school uniform** for examinations. Shirts that have been signed are not permitted in examination venues under any circumstances. All uniform must be free from any signing/ graffiti.
- Mobile phones **must** not be taken into an exam venue under any circumstances; as such, students should NOT be bringing them into school- as normal.

Results Days 2023:

The school will be open on GCSE Results Day, Thursday 24th August from 9am to 11am, during which time students can collect their results.

- If students are not available to attend on this day, results can be posted out to home addresses. If you require this, please give a Stamped Addressed Envelope (with correct postage) to Ms S Price (Exams Officer) before the end of June.
- If students wish any other person (including family members) to collect their results, they **MUST** give written authorisation to the person collecting your results. The person collecting the results must then show the written authorisation which has been signed by the student (and includes the student's candidate number) before any results can be issued. No results will be given to a third party unless this authorisation has been received.
- Please note: we **cannot** deliver results over the phone or email them out.
- Alternatively, results may be collected from school at the start of the new academic year in September.

Finally, I would like to take this opportunity to thank you for the support you have given the school over recent years and the challenging times we have all been through. Everyone who has been involved in your child's education wishes them the very best for their examinations, their results and their futures.

Yours Sincerely,

Mr J S Clarke
Deputy Headteacher