



Leader of Progression in Science (Years 7–9)

Physics or Biology specialist

CONTRACT: Permanent

START DATE: ASAP

SALARY SCALE: MPR-UPR + TLR 2b

General Duties

Teaching Science to designated classes of pupils and general welfare of a tutor group in accordance with the requirements of the School Teachers' Pay and Conditions Document 2025 and the National Standards for Qualified Teacher Status*, having due regard to the requirements of the National Curriculum, the school's aims and objectives, schemes of work and any policies of the Governing Body. To share in the corporate responsibility for the well-being and discipline of all pupils.

* See Staff Information on the Staff Hub

The overall purpose of the role is to oversee, lead and manage all aspects of Science in years 7, 8 and 9. This includes responsibility for the extra-curricular provision of the Science department, ensuring that enrichment opportunities inspire and engage pupils, while supporting high standards of teaching, learning, assessment, and progression across years 7, 8 and 9.

Leadership:

- Lead and implement high-quality teaching, learning and assessment in years 7, 8 and 9 Science, ensuring practice is informed by robust analysis of pupil performance data.
- Together with the Heads of Department, monitor the quality of education in KS3 Science (e.g. book reviews, moderation, learning walks, progress checks/assessment), using findings to shape targeted support and intervention.
- Support the professional development of ITTs, ECTs and other teachers in the Science department—including performance management—with a focus on data literacy and effective use of assessment to inform teaching.
- Contribute to the development of staff through CPD, especially around assessment, feedback, and use of pupil progress data.
- Contribute to the further development of the overall Science curriculum by providing data-driven insights and feedback to the Head of Science (curriculum design remains led by the Heads of Department)
- Liaise with the Transition Lead to ensure effective progression from KS2 to KS3, including analysis of KS2 data and organising Science activities during Transition Days.

- Ensure effective transition and progression between Year 8 and Year 9, using assessment information to identify and address gaps.
- To lead on Yr7-9 reading, grammar and vocabulary in Science
- Lead on Year 7, 8 and 9 Progress Evenings with a clear focus on communicating pupil progress, assessment information and support strategies to families.

Management:

- Monitor the progress of students who underperformed at KS2 as they progress into year 7.
- To organise and monitor Science setting in Years 7, 8 and into year 9
- Monitor the performance of the more able students across Years 7 and 8, providing opportunities for them to be challenged and inspired in Science, in order to support the selection and preparation of the Triple cohort.
- Lead the process of selecting the Triple Science cohort through effective communication with teachers, students and parents.
- Coordinate assessments for year 7, 8 and 9 including internal exams.
- Ensure a robust system of moderation to check accuracy of assessments
- Monitor the progress of students in years 7, 8 and 9 via PC data and departmental data
- Identify students requiring additional support in years 7, 8 and 9 using teacher feedback and assessment information
- Development of primary links and contacts (including an up to date list of key contacts in each partner primary school)
- Collate data from primary schools regarding pupil attainment in Science and Literacy (including Reading Age data where this is available and Year 6 SATs data)
- Contribute towards the transitional stage of assessment/ testing and disseminate relevant information/ data to the team
- Coordinate and oversee extra-curricular/enrichment STEM provision for the science department, including clubs, competitions (e.g. CREST, UKMT/Science challenges), trips, visiting speakers/STEM Ambassadors and links with local universities/employers; track participation and impact—especially for key groups.
- Coordinate resources and ensure their availability
- Ensure learning environments are conducive to learning and stimulate interest and engagement of students while promoting learning
- Set work for absent teachers

Responsibilities Specific to Science

- To work with and support the Heads of Chemistry and Physics in assisting the Head of Science
- Ensure students and staff are aware of health & safety requirements within Yr7-9 Science.

Such other duties as may be appropriate to achieve the objectives of the post or assist the school in the fulfilment of its objectives commensurate with the post holder's grade, abilities and aptitudes

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To whom responsible: Head of Science

Staff for whom responsible: Teachers of Science in years 7, 8 and 9

This job description may be amended at any time in discussion between the Headteacher and yourself, but in any case, will be reviewed before the commencement of the next Performance Management cycle.

Signed _____ (Teacher) Date _____

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