



September 2021

Dear parent/carer/student

I hope that you have all had a good break and welcome back. I'd like to extend a warm welcome to all our new students, parents and carers to the Wood Green Academy family.

I would like to offer my congratulations to all our students that picked up their results this year. In spite of all the disruption, our students showed great resilience and determination to gain impressive results. The results reflected the hard work that the students, staff and parents put in throughout the year, where staff and students went above and beyond to prepare for these exams. I would also like to congratulate and thank everyone who has been involved in helping these young people achieve their success. Parents, carers, teachers, support staff, governors and friends have all helped.

Testing

As mentioned at the end of term all secondary students should receive 2 on-site lateral flow tests, 3 to 5 days apart on their return in the Autumn Term and therefore we will be having a staggered start to the school year. All students where we have consent have been given an individual appointment to attend their first appointment. This was sent to the email address that was inputted when the consent was given.

For their first test students should only attend school for their test (appointment times will be sent in September) and should go immediately home straight afterwards. For their second test, students should arrive at school for 08:25 and will remain in school for the whole day (unless they test positive). ALL students will be required to wear a face covering when they enter the school.

The timetable for testing is below.

Year	06.09.21	07.09.21	08.09.21	09.09.21	10.09.21	13.09.21
7	In school for 1 st test only	Not in School	Not in School	In school	In school	In school
8	In school for 1 st test only	Not in School	Not in School	In school	In school	In school
9	Not in School	Not in School	In school for 1 st test only	Not in School	Not in School	In school
10	Not in School	Not in School	In school for 1 st test only	Not in School	Not in School	In school
11	Not in School	In school for 1 st test only	Not in School	Not in School	In school	In school
VIth Form	Not in School	In school for 1 st test only	Not in School	Not in School	In school	In school

Please be reminded that the canteen will not be open for the first two weeks of term and students will need to bring their own lunch to school. Students that are entitled to a free school meal will be provided with a grab bag. The canteen will re-open on Monday 20th September.

Entrance/Exit to the school during term time

Students will need to enter and exit the school via the following gates:

Year Group	Entrance/Exit
7	St Paul's Rd
8	St Paul's Rd
9	Wood Green Rd
10	Wood Green Rd
11	Wood Green Rd
VIth Form	St Paul's Rd

COVID-19 Control measures in school

1) Good hygiene in School

Students will be expected to bring their own hand sanitiser and use this on a regular basis as should be their current practice.

The 'catch it, bin it, kill it' approach also remains important and students should follow this approach.

2) Enhanced cleaning

As is current practice, students will be expected to wipe down their desks at the end of each lesson and the school will ensure that regularly touched areas around the school are cleaned regularly

3) Ventilation

The school will continue to be well ventilated with windows and doors open.

4) Following PHE advice on testing, self-isolation and managing confirmed cases

Students, staff and other adults will be expected to follow public health advice on when to self-isolate and what they should do.

Students, staff and visitors MUST NOT come into school if they have any COVID-19 symptoms, however mild or have tested positive for COVID-19.

The school should be informed of this at the earliest opportunity.

Mobile Phones

Once again please can I thank the vast majority of parents/carers that ensure that their child does not bring their mobile phone to school, however there have been a number of incidents in the last term that we have had to deal with, therefore for clarity, students in years 7 – 11 **MUST NOT** bring mobile phones onto the school site. If there is an emergency safeguarding reason for a student to have a mobile phone on them on the journey to and from school, that parents **MUST** request temporary permission from Mrs Bailey in writing with the understanding that the phone **MUST** be handed in to YL/SSM each day for the period of time that the emergency safeguarding reason is in place.

If students are found to be in possession of a mobile phone it will be confiscated and placed in the school safe. Mobile phones confiscated on a Monday or Tuesday will be held in the school safe until the end of the school week where they can only be collected by parents/carers between 2.40-3.00pm (in the event of school finishing early, phones due to be collected, can be picked up between from the end of school and the following 20

minutes e.g. 12.00 and 12.20pm.). Phones confiscated on a Wednesday, Thursday or Friday will be confiscated until the end of the following school week where they can only be collected by parents/carers between 2.40-3.00pm. If, however, the return of the mobile phone falls in a school holiday, the phone can be collected on the first day back to school by parents/carers between 2.40 - 3.00pm with the exception of the summer holiday, in which case the phone can be collected by parents/carers on the first Friday of the holidays between 2.40 -3.00pm. **So, if a phone is confiscated on Wed 20th Oct, Thurs 21st Oct or Fri 22nd Oct, it will not be returned until Monday 1st November 2021 (between 2.40 – 3.00pm) as per our policy. EXCEPTIONS to this policy will not be made and ANY student that refuses to hand in their mobile phone when asked to, will be issued with a Permanent Exclusion. This sanction has been consistently applied where in the rare occasions this has happened in the past.**

School Day – September 2021

Monday to Friday	08.30-08.45	Registration / Assembly
	08.45-09.45	Lesson 1
	09.45-10.45	Lesson 2
	10.45-11.00	Break
	11.00-12.00	Lesson 3
	12.00-13.00	Period 4
	13.00-13.40	Lunch
	13.40-14.40	Lesson 5
Mon/ Wed	14.40-15.40	Enrichment-Year 7(Mon) and Year 8(Wed) First session on w/c 20 th September

Please may I take this opportunity to thank you in advance for your support particularly if we have to introduce additional safety measures at short notice in order to keep everyone safe.

Many thanks and stay safe



Mr J Topham
Headteacher