



Dear Parent/Guardian

The Year 11 Leavers Party that was scheduled for 15th July must change due to the Government announcing that the present restrictions on such gatherings will not change until the 19th July. Therefore, I have managed to agree with the venue that the party will change to Wednesday 21st July 2021. All other details remain the same

- 7pm until 11pm
- Dress code -Smart
- Cost £30 per ticket (tickets can still be purchased)
- Venue-The Village Hotel Dudley, Castlegate Business Park, Castlegate Drive, Dudley, DY1 4TB

No new tickets will be issued so please use your original ticket to gain entry to the event. These tickets can be collected from school.

If you are unable to attend this new date you must inform the school by email at year11office@woodgreenacademy.co.uk by no later than Monday 21st June 2021. Any cancellations after this date will not receive a refund. Any pupils who inform us before the 21st June will receive a full refund.

We are hoping all Government restrictions are lifted as of 19th July. However, if government restrictions do not allow the event to go ahead as planned full refunds will be given.

At this point in time, it must be noted that the event is still very much in the balance. I know this may cause you some unease in terms of costs your family may be considering in preparing for this event. However, the school is not liable for any payments other than the ticket price we charge.

It must also be stressed that if the school feel that a student's behaviour is in breach of our behaviour policy then we may decide that a student is not allowed to attend this event. **Any pupil who is excluded (both internally or externally) between now and the event will not be allowed to attend.**

Payment for tickets must be made via Parentpay. As there are a limited number of 210 tickets available; this will be on a first come first served basis. Any refunds will also be made via Parentpay. If you need any assistance with Parentpay please contact Mrs Houldey in the school office at Kathryn.houldey@woodgreenacademy.co.uk

There is a maximum ticket sale of 210 people. Therefore, tickets will be awarded on a first come first paid basis.

Yours Sincerely,

Mr R. Heeley
Head of Year 11